

Privacy Notice

Document No:	1-ORG-004c	Issue No.	1	Authorised By:	L Gilbey
Document Description:	Privacy Notice	Date Issued:	02-01-2026		

1. Introduction

Legacy Authentication ("we", "us", "our") is committed to protecting your personal data and respecting your privacy. This Privacy Notice explains how we collect, use, store, and protect personal data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This notice applies to clients, website users, suppliers, approved partners, and individuals whose memorabilia or personal information is submitted to us.

2. Data Controller

The data controller is:

Gilbey Compliance Group Ltd.

Trading as: Legacy Authentication

22 Courtland Place, Maldon, Essex CM9 6YE

info@legacyauthentication.co.uk

3. Personal Data We Collect

We may collect and process the following categories of personal data:

3.1 Client & Contact Data

- Full name
- Business name (if applicable)
- Postal address
- Email address
- Telephone number

3.2 Transaction & Service Data

- Items submitted for authentication or witnessing
- Photographs, scans, or digital images of memorabilia
- Authentication opinions and reports
- Payment records and invoices

3.3 Website & Technical Data

- IP address
- Browser type and version
- Device information
- Website usage data (via cookies, if applicable)

3.4 Supplier Approval Data

- Business credentials
- Compliance documentation
- Correspondence and audit notes

4. How We Collect Personal Data

Personal data is collected:

- Directly from you when you submit items or contact us
- Via our website forms
- Through email or telephone correspondence
- From approved suppliers as part of our approval scheme

5. Lawful Bases for Processing

We process personal data under the following lawful bases:

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- **Contractual necessity** – to provide requested services
- **Legitimate interests** – to operate, improve, and protect our business
- **Legal obligation** – for accounting, tax, and regulatory compliance
- **Consent** – where explicitly obtained (e.g. marketing communications)

6. How We Use Personal Data

We use personal data to:

- Deliver authentication, witnessing, and supplier approval services
- Communicate with clients and suppliers
- Maintain records and audit trails
- Issue certificates and reports
- Process payments and subscriptions
- Detect and prevent fraud or misuse
- Improve our services and website

7. Sharing of Personal Data

We do not sell personal data.

We may share personal data only where necessary with:

- Professional advisers (e.g. legal, accounting, insurance)
- Payment processors
- IT and website service providers
- Regulators or law enforcement where legally required

All third parties are required to process data securely and lawfully.

8. International Transfers

We do not routinely transfer personal data outside the UK. Where international transfers are necessary, appropriate safeguards will be implemented.

9. Data Retention

We retain personal data only for as long as necessary:

- Client records: up to 7 years after service completion
- Financial records: as required by law
- Authentication records and reports: indefinitely for audit, fraud prevention, and historical verification purposes

10. Data Security

We implement appropriate technical and organisational measures to protect personal data, including:

- Secure digital storage
- Restricted access controls
- Encrypted communications where appropriate
- Physical security of records and items

11. Your Rights Under UK GDPR

You have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request erasure (where applicable)

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- Restrict or object to processing
- Data portability (where applicable)
- Withdraw consent at any time

Requests should be made in writing using the contact details above.

12. Complaints

If you are unhappy with how we handle your data, you may complain to:
Information Commissioner's Office (ICO)
www.ico.org.uk

13. Cookies

Our website may use cookies for functionality and analytics. A separate Cookie Policy is available on our website.

14. Changes to This Privacy Notice

We may update this Privacy Notice periodically. The latest version will always be available on our website.

15. Contact Us

For privacy-related enquiries, contact:
Gilbey Compliance Group
Trading as Legacy Authentication
info@legacyauthentication.co.uk